

Admission Agreement

This agreement forms part of the application process for Central Regional Health School (CRHS). Student and parent/legal guardian (if student under 18 years old) to complete at the admission meeting. CRHS teacher to file the completed document and scan a copy to admin@crhs.school.nz



STUDENT TO COMPLETE

My responsibilities include:

- I am willing and able to engage in learning.
- I will meet and work with my CRHS teacher as agreed in my individual plan.
- I will manage my behaviour to keep myself and others safe.
- I will follow the CRHS rules set out in the Acceptable Use Agreement (AUA) for any school-related activity.
- I will have no involvement in use of Information Communications Technology (ICT) which could put me, other students or members of my family or the school community at risk.
- I will take proper care when using school equipment and resources and I am aware that my family may have responsibility for the cost of repairs or replacement of damaged, lost or stolen CRHS equipment.
- I will treat CRHS staff and students with respect and courtesy.
- I understand and accept my responsibilities as a CRHS student, and I know that if I breach this agreement there may be serious consequences.
- I am aware that all CRHS work environments are smoke, vape, alcohol and drug free and I agree to abide by this rule.

Student Name:

Student Signature:

Date:

NOTE TO PARENT/LEGAL GUARDIAN (if student under 18 years old)

Teachers working in homes (for CRHS community health sites only)

CRHS cannot take responsibility for the actions of students who are not under direct teacher supervision, as in the case of home-based students.

It is not CRHS preference to work with students in their homes. If recommended by the health provider, then this service is subject to the conditions below. CRHS will immediately withdraw from working in the home if the following conditions are not met.

All visits to student's homes are by appointment or arranged student timetable. If circumstances change and the student is no longer available, please notify the teacher as soon as possible so that the visit can be rescheduled.

An adult caregiver must be present in the house at all times. If the adult caregiver leaves the house for any reason the teacher will conclude the lesson immediately and also leave.

The lesson should take place in a quiet space suitable for the purpose. A teacher will generally not work with a student in a bedroom.

The lesson space should provide a safe, healthy work environment for the student and the teacher, which includes being smoke, vape, alcohol and drug free.

If the student's behaviour gives cause for concern, the teacher will discuss the matter with the caregiver immediately. If the behaviour does not improve the teacher will advise the student and caregiver that the lesson will not continue and leave.

Support from CRHS teachers in a student's home is a service CRHS provides subject to the conditions above. It is not a right. CRHS will immediately hold or withdraw services if these conditions are not met.

PARENT/LEGAL GUARDIAN TO COMPLETE (if student under 18 years old)

1. I have read the Acceptable Use Agreement, which includes the school's policy on publication of student images and work. I agree to abide by its conditions as they apply to me and my household.

2. I agree that: (please tick Yes or No)

Yes No CRHS staff may take and use photos of my child as part of the school programme.

Yes No CRHS may store my child's photo on their internal database for administration purposes.

Yes No My child's work may be displayed and/or published in and around the school site.

Yes No My child's work may be displayed on the CRHS website (no surname used).

3. Yes No I have read and will comply with the conditions for teachers working in homes.

4. Yes No My child has read and understood their responsibilities as set out in this agreement.

Parent/Legal Guardian (or student if 18 years old and over) Name:

Signature:

Date:

Privacy: Our privacy policy is governed by the New Zealand Privacy Act. Any personal information you provide will be kept secure, will not be disclosed to any third party and will only be used for the purpose for which it was provided or permitted by the Privacy Act or otherwise required by law. For more information on privacy please visit the Privacy Commissioner's website www.privacy.org.nz. If you want to check personal information that we hold, or request correction of that information then please write to: The Privacy Officer, CRHS, PO Box 9349 Marion Square, Wellington 6141 or email admin@crhs.school.nz.

Central Regional Health School Level 7, 234 Wakefield St, Wellington 6011
P: (04) 801 5010 or 0800 153 000 E: admin@crhs.school.nz www.crhs.school.nz

Acceptable Use Agreement (AUA)

Technological Devices and Network



This agreement forms part of the application process for Central Regional Health School (CRHS). Student to keep a copy for their reference.

NOTE TO PARENT/LEGAL GUARDIAN

Please discuss this agreement with your child before signing the Application for Admission form. If you have any questions or are unsure about any of the content when you begin, your child's CRHS teacher can explain it to you. Additional information can be found on the Netsafe website www.netsafe.org.nz.

TECHNOLOGICAL DEVICES AND NETWORK

Students at Central Regional Health School (CRHS) can connect to the school network and the internet through school or their personal devices. CRHS takes steps to make internet use as safe as possible and access is filtered centrally. We actively discourage practices that might be harmful, inappropriate or hurtful to students. Students understand that the Principal has the right to monitor, access, retrieve and read all communication on school devices as necessary to verify compliance with school policies or to investigate inappropriate use. By using a device while at school a student signifies that they agree to the terms in this AUA.

This agreement covers both school and personal ICT equipment used on the school site, or for school-related purposes. The school will investigate breaches of the agreement and may involve the police where material classified as age-restricted, objectionable or criminal misconduct, such as harassment, is involved. There may also be school disciplinary action.

Terms used in this agreement

ICT – Information and Communications Technology such as the internet, computers, and mobile/smart phones.

ICT equipment/devices – includes, but not limited to, computers, phones, tablets, cameras, USB or flash memory, music players. Equipment/devices not owned by CRHS are personal ICT equipment.

Cybersafety – the practice of safe and responsible use of ICT.

RULES FOR CRHS STUDENTS

I will:

- follow the AUA rules and will not join in if others are being irresponsible
- speak with the teacher:
 - a. if I accidentally come across anything mean, rude, dangerous or if I feel unsafe.
 - b. before copying, printing or loading software, music or other files on CRHS computers and if I am unsure whether I am allowed to do something.
 - c. before giving anyone information about myself or others like email addresses and phone numbers.
- only use my own CRHS or school password and won't share it with anyone else.
- not use the internet, email, mobile phones or any ICT equipment to be mean, rude, offensive or to bully, harass or harm anyone, or the school itself, even as a joke.
- not produce, view or transmit material of an offensive, obscene or illegal nature.
- look after the school's ICT equipment and network and tell the teacher if something is broken.
- not change any settings on a CRHS device, send viruses (including worms or Trojans), run unauthorised programmes or executables, engage in hacking or attempt to bypass any security or safety settings.

I understand that:

- If I have copied work from somewhere, I will acknowledge it. I will not violate copyright laws.
- Access is a privilege, not a right, and misuse is likely to lead to the loss of the privilege.
- CRHS or personal devices can only be used for schoolwork by CRHS students and staff.
- I am allowed to use AI tools to support my learning – for example, to help generate ideas, check spelling or summarise information.
- I will not use AI to complete assessments or tasks meant to demonstrate my own thinking, as this would be dishonest and unfair. All work submitted for assessment must be my own, reflecting my understanding and independent thinking.

If I break these rules, the school may need to talk to my family and possibly take disciplinary action.

Secondary students only

Any work submitted for NZQA assessments while enrolled at CRHS must meet NZQA authenticity requirements.

- I understand that NZQA takes the integrity of NCEA assessments seriously and investigates any possible breaches.
- I acknowledge that if there are concerns about the authenticity of my work, or if my actions affect the credibility of my results – such as submitting inauthentic material, not following instructions, acting dishonestly, or disrupting the assessment – CRHS is required to notify NZQA.